

**ETHICS REVIEW BOARD  
MEETING MINUTES  
MONDAY, JUNE 21, 2021  
VIDEOCONFERENCE**

**Ethics Members Present:** Patrick Lang, George Hinojosa, Jr., Esther Gergen, Sydney Knowles, Roxana Vargas, Jessica Oley, Christy Woodward, and Coda Rayo-Garza

**Ethics Members Absent:** Sean Vina, Magdalena Alvarado and Ron Van Kirk

**Staff Present:** Kevin Barthold, *City Auditor*; Troy Beaulieu, *Deputy City Attorney*; Camila Kunau, *Assistant City Attorney*; Maria Perez, *Compliance Auditor*; and Rosalinda Diaz, *Management Analyst*

**CALL TO ORDER**

Chairman Patrick Lang called the meeting to order at 6:24 pm.

**ROLL CALL**

Ms. Rosalinda Diaz called the roll noting that a quorum was present.

**1. Swearing in and Administration of Oath of Office for ERB Members.**

Ms. Diaz administered the Oath of Office and Statement of Officer to ERB Members present.

**2. Public Comment.**

There were no members of the public registered to speak.

**3. Approval of the minutes of the Ethics Review Board Meeting held on February 17, 2020.**

Ms. Woodward moved to approve the minutes of the Ethics Review Board Meeting held on February 17, 2021. Ms. Vargas seconded the motion. The motion carried unanimously by those present.

**4. Discussion and possible action regarding the election of a Vice-Chair of the Ethics Review Board.**

Chair Lang opened the floor for nominations for the position of Vice-Chair. Ms. Woodward moved to nominate herself as Vice-Chair. Dr. Hinojosa seconded the motion. There being no other nominations for Vice-Chair; the motion carried unanimously by those present.

**5. Discussion and possible action regarding the 2020 ERB Annual Report.**

Kevin Barthold stated that the ERB Annual Report was a requirement of the Ethics Code. He noted that the Report contained a summary of the Board's activity for 2020. He summarized the information contained in the 2020 ERB Annual Report. He stated that new and former employees were required to take Ethics training once every 2 years. He added that last year the Ethics training changed to a web-based format. He informed the Board that once approved the Report would be posted online.

Ms. Vargas asked if new board members were required to take Ethics training. Maria Perez stated that board members were not required to take Ethics Training but were required to complete the Municipal Leadership Institute Training.

Ms. Vargas moved to approve the 2020 ERB Annual Report. Ms. Rayo-Garza seconded the motion. The motion carried unanimously by those present.

Chair Lang asked if any Board Members had any conflicts meeting on Tuesdays at 6:00 pm. After discussion, the Board agreed to schedule future ERB Meetings on Mondays and amend as needed.

### **ADJOURNMENT**

There being no executive session or further discussion, Chair Lang adjourned the meeting at 6:51 pm.

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*Patrick Lang, Chair*

Respectfully Submitted,

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*Rosalinda G. Diaz, Office of the City Clerk*